

Escrick Parish Council

Official notice of the ANNUAL meeting of Escrick Parish Council to be held following on from the Annual Parish meeting at 7pm on MONDAY 11th MAY 2026. The meeting will be held in The Wenlock Room at The Parsonage Hotel (adjacent to the hotel reception desk). Members of the public are welcome to join for part 1 of the meeting.

Councillors are summoned to attend the Monthly Meeting of the Parish Council detailed above and to consider and resolve the business to be transacted on the agenda below.

*Meetings are open to the Press and Public except for any item labelled as part 2 under the Public Bodies (Admission to Meetings) Act 1960, Section 1. Press and public may not speak when the council is in progress; when councillors are discussing council business; when councillors are in the process of decision making. Any elector is entitled to attend this meeting and any concerns, questions or suggestions will be taken after the Chairman welcomes those present. The time for this will be limited to 15 minutes.
Contact: Chair – Terry Chambers, chair@escrickparishcouncil.gov.uk; Clerk – Sally Look, clerk@escrickparishcouncil.gov.uk*

Part 1

- 26061: Welcome: Chair to welcome Councillors and members of public to the meeting.**
- 26062: Statutory Annual Parish Council meeting business:**
- a. Present: Chair to make a note of attendees.
 - b. Apologies: Council to receive apologies and any reasons for absence from councillors; to consider and resolve whether or not to accept any reasons given.
 - c. To note the resignation of Cllr Hawes and Cllr Allen and resolve to advertise the new vacancies.
 - d. Election of the Chairman of the Parish Council
Councillors to elect a chairman of the Parish Council.
Chairman to sign acceptance of office, clerk to witness signature.
Clerk to countersign Chairman’s acceptance of office.
 - e. Election of Vice Chairman;
Councillors to elect a vice chairman of the Parish Council.
Vice Chairman to sign acceptance of office, clerk to witness signature.
Clerk to countersign Vice Chairman’s acceptance of office.
- 26063: Committees. To resolve necessity of any committees, working groups and volunteers. Current committees /working groups and members are as follows:**
- a. Committees;
Finance & Admin Committee; At least three members to be elected to the committee.
 - b. Working Groups;
Planning Working Group; At least three members to be elected to the working group.
 - c. Representation on external bodies;
Village Green Association representative
Playing Fields Association.
 - d. Other responsibilities;
Defibrillator checks
Website
War memorials and Jubilee Fountain
Grit bins
- 26064: Agree a schedule of meetings for the coming year:**
- a. Monthly meetings ordinarily to be held on the first Monday of the month starting at 7pm in the Wenlock Room, The Parsonage.
 - b. To confirm dates of meetings as Monday 1st June 2026, 6th July 2026, Monday 7th Sept 2026, Monday 5th Oct 2026, Monday 2nd Nov 2026, Monday 7th Dec 2026, Monday 4th Jan 2027, Monday 1st February 2027, Monday 1st March 2027, Monday 5th April 2027 and Monday 10th May 2027. Annual Parish Council meeting to be held on Monday 10th May 2027.

- 26065: Interests:** Chair to remind members to make any declarations of interest in any agenda items.
- 26066: Public Session:** Council to receive comments on agenda items or other questions/comments from electors present.
- 26067: Public correspondence received:**
- a. Correspondence regarding the plans for development on Carrs Meadow.
 - b. Correspondence regarding parking on pavements causing obstructions for wheelchair users and mobility scooters.
 - c. To note the report of fly tipping in the car park adjacent to Sustrans cycle path (reported to NYC).
 - d. Report of ongoing drainage problems in Escrick, particularly on Carr Lane and Main Street.
 - e. To note the National Government planning policy context changes. [Government Proposes National Scheme to Streamline Planning Decisions](#)
 - f. Pothole repairs on Carr Lane.
 - g. Correspondence regarding Wendlo House Air BnB planning application.
- 26068: Updates from other authorities:**
- a. Divisional Councillor report and locality budget update.
 - b. Police report.
- 26069: Minutes:** Resolve whether to accept the minutes of the Parish Council meeting held on 2nd March 2026.

Finance and Governance

- 26070: Policy update:**
- a. Resolve to adopt the proposed Vexatious Complaints/Correspondence Policy.
 - b. To consider adopting a structured approach to social media enquiries / requests.
- 26071: Community Governance review:**
- a. To consider commenting on the second stage 12-week consultation on the 2025/26 Community Governance Reviews (CGRs). Closing date for all responses: Thursday 11 June 2026.
- 26072: Financial admin.**
- a. To confirm amendments to bank mandate and consider adding a new councillor to the mandate to replace Cllr Hawes and Cllr Allan.
 - b. To note the end of year accounts for 2025/26.
 - c. To note the Annual Internal Audit Report for 2025/26 included at page 3 of the Annual Governance and Accountability Return (AGAR).
 - d. To approve Section 1 – Annual Governance Statement 2025/26 on page 4 of the AGAR.
 - e. To approve Section 2 – Accounting Statements 2025/26 on page 5 of the AGAR.
 - f. To approve publication of the documents required by the Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities.
 - g. To confirm new website arrangements with Parish Online at a cost of £350 per annum.
- 26073: Monthly financial transactions:**
- a. To confirm amendments to bank mandate and consider adding a new councillor to the mandate to replace Cllr Hawes.
 - b. To receive a financial update.
Account balances and reconciliation:

| | | Community account | BMM account |
|------|---|--------------------------|--------------------|
| i. | Account balances as at 24th February 2026: | £5591.95 | £41,992.99 |
| ii. | Payments made since last meeting: | | |
| | Unity – February monthly service charge | -£6.00 | |
| | S Look – February expenses | -£18.00 | |
| | HMRC – Clerks salary | -£16.02 | |
| | S Look – Clerks February salary | As agreed | |
| | Data Protection fee (D/D) | -£47.00 | |
| | Npower – Fountain unmetered electricity supply | -£6.32 | |
| | R Rowson – Defibrillator pads | -£69.95 | |
| iii. | Payments made since last meeting under clerks delegated powers: | Nil | |
| | HMRC – Clerks’ March salary | -£16.02 | |
| | S Look – March salary | As agreed | |
| | Unity – March monthly service charge | -£7.00 | |
| | S Look – March expenses and mileage | -£63.66 | |
| | Autela – Dec 2025 to March 2026 payroll services | -£102.00 | |
| | Npower – Unmetered supply (Fountain) | -£1.53 | |
| | Unity - April monthly service charge | -£7.00 | |
| | HMRC – clerks’ April salary | -£17.82 | |
| | S Look – April salary | As agreed | |
| | YLCA Annual subscription | -£385.00 | |
| | F&W Forestry | -£720.00 | |
| | Escrick & Deighton Club – Light Valley Solar mtg | -£50.00 | |
| | Npower – Festive Lighting | -£17.39 | |
| | PWLB- streetlighting loan instalment (D/D) | -£1467.74 | |
| | | | |
| iv. | Internal Transfer | £3000.00 | -£3000.00 |
| v. | Receipts: | | |
| | Unity; credit interest | | £223.38 |
| | NYC; Precept | | £11,280.00 |
| | Account balances as at 5th May 2026: | £4081.99 | £50,496.37 |

c. Routine payments to be made:

| | | |
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| viii. | | |
| | S Look – April expenses | -£56.38 |
| | Unity May monthly service charge | -£7.00 |
| | February Archiving Overtime to be paid in May/June salary | See expenses |
| | NYC streetlighting 2025-26 | -£1271.41 |
| | AM Castle Tree Surgeon; Village Green Corkscrew Willow tree work | -£470.00 |

d. Purchases / exceptional payments to be approved and made:

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| ix. | | Nil |
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Maintenance

26074:

Maintenance issues:

- To receive an update on any maintenance issues arising. To resolve any further action.
- To receive any update on the bus shelters on the A19 that need cleaning.
- Report at last meeting of overgrown hedges belonging to two properties on the east side of the A19. To consider options for the clearance of the overgrown soil/weeds on the footpath now visible.

- d. Confirmed continuation of Urban Grass cutting arrangements on behalf of NYC at a rate of £373.12.

Village Green

26075: Village Green update:

- a. To receive any update from the Village Green Association.
- b. To receive an update on the decayed Corkscrew Willow on the village green.
- c. To receive an update on the report of three overgrown Walnut trees on the village green. Planning reference ZG2026/0016/TPO.

Playing field / Play area

26076: Playing field update:

- a. To receive any update on Escrick Playing Fields Association.

Planning

26077: Planning, new applications: To resolve comments on the following applications:

- a. ZG/2026/0165/COU. Wendlo House, 38 Main Street, Escrick. Change of use of residential property to short term let (retrospective). Comments submitted by PWG. Awaiting decision.
- b. ZG2026/0236/HPA. Cobweb Cottage, 15 Main Street, Escrick. Single storey rear extension, replacement windows and doors, new rooflights to the rear elevation. For information only. Request sent to NYC that if the applicant is to remove two trees as requested, they should be replaced further down the garden, and the roof windows should be kept to the same current size in keeping with the rest of the structure. Awaiting decision.
- c. ZG2026/0261/HPA. Dower Lodge Dower Chase Escrick. Demolition of existing rear porch, erection of new single storey pitched roof rear extension and internal and external refurbishment generally. For information only. Comments determined by planning working group. EPC has no objection, subject to the planning officer satisfying themselves regarding impact on neighbours' amenity and ensuring that matching / compatible materials to the existing property are used. Awaiting decision.

26078: Planning determinations: To note determinations made since last meeting.

- a. ZG2026/0012/HPA. Gilbertson House, Wheldrake Lane, Escrick. Erection of front entrance porch, brick piers and entrance gate and the rendering of Gilbertson House (part retrospective). Permission granted.

26079: Other Planning matters:

- a. To receive any further update on the North Yorkshire Council Local Plan. To note the third public release of the 'Call for Sites' Submissions.
- b. To receive any update on the Light Valley Solar project.
- c. ZG2026/0178/FUL. Land Off Carrs Meadow. Erection of six dwellings., comprising of six detached homes with garages, parking and landscaping. Previous planning appeal ref- APP/U2750/W/25/3377009 - NYC ref ZG2025/0338/FUL. Awaiting decision.

Highways items

26080: Streetlights:

- a. To receive any update on options for lighting for the bus shelter on the A19 northbound near Sang Thai and resolve any further action.
- b. To receive an update on the new solar light that has been fitted in the A19 southbound bus shelter at Church Cottages.

26081: Highways:

- a. To receive an update on the FOI request for incidents on Wheldrake Lane around the area of the ponding of water reported. To consider any further action.
- b. Speeding on Skipwith Road. To note response from North Yorkshire Police and consider any further action.

Other

26082: Escrick Village Hall update:

- a. Conversion to a CIO and changes to third party right of appointing a charity trustee. To consider supporting this change and agree response to the VGA. Councillors to confirm that Escrick Parish Council consents to / objects to the proposed changes. If the change goes ahead, confirm if Escrick Parish Council wishes / does not wish to be included in the list of organisations with a right to appoint a charity trustee.

26083: Mobile Library:

- a. To receive an update on the mobile library numbers to date.

26084: Correspondence received:

- a. YLCA: White Rose Update and training info.
- b. Parish Liaison updates March received.
- c. To note the Refugee Council Project Update.
- d. YLCA Yorkshire Wildlife Trust presentation.
- e. To note the NYC Crisis and Resilience Fund - partner briefing 27 March 2026.
- f. NYC Parish Workshops. To confirm attendees / representatives from the Parish Council.

26085: Comments from public present on agenda items: Note; decisions cannot be made on items brought to this stage of the meeting.

26086: Items for the next meeting:

- a. To note any items for the agenda of the next Parish Council meeting to be held on **Monday 1st June 2026.**

Signed: Sally Look, Clerk, Escrick Parish Council

Date: 6th May 2026.